



ACA@Home Funding Reimbursement Guidelines

This document is a summary of Alberta Education's *Standards for Home Education Reimbursement* which can be found at acaathome.com under parent resources. Please refer to that official document for the full regulation.

What can I claim reimbursement for?

- Expenses related to:
 - The program of study
 - Instructional materials
 - Other resources related to the student's home education program plan

What can't I claim reimbursement for?

- Any form of personal remuneration for the parent (you cannot pay yourself)
- Any form of travel costs
- Other expenses that are usually required to be paid for by the parent of a student in a brick and mortar school

The following list is not exhaustive but gives an overview of eligible expenses that can be claimed.

✓	✗
Consumables - paper, pencils, art supplies, workbooks	Furniture
Curriculum - textbooks, reading books, programs	Warranties/insurance
Online curriculum programs	Competitions - swim meets, sports tournaments, competitive sport team fees
Learning Aids - manipulatives, technology	Registration fees - sports teams, community leagues and summer camps
Computers, technology equipment, printers, ink (including repairs and upgrades)	Reimbursements to parents for personal remuneration
Internet services - up to 50% of monthly fee from September to August	Travel costs of any kind

Tutoring - Group or individual tutoring by an expert who is not an immediate family member	
Lessons - including but not limited to: music, swimming and language taught by a certified instructor and in relation to student's Program Plan	
Tangible Assets - cameras, telescopes, musical instruments, physical education equipment, sewing machines etc	
Home Economic Edibles - ingredients for foods class	
Admissions/Field Trips - (up to a maximum of 50% of total funding) - zoo admission, theatre, museum, science centre etc Family passes are admissible if they are more cost effective than multiple children *reimbursement for parent admission and travel expenses are not acceptable	
Postage/shipping from vendors to the home education family	

If you have any questions, please contact your facilitator or school administration.